



# ARCHITECTURAL REQUEST

NAME: \_\_\_\_\_

UNIT #: \_\_\_\_\_ VILLAGE: \_\_\_\_\_

Approval must be obtained for any proposed changes to the exterior of the Residential Buildings or improvements and additions to the landscape of the Common Area.

Please check the line below which best indicates the nature of the request to be considered, and provide a concise description in the space provided.

Patio Extension \_\_\_\_\_  
Landscape \_\_\_\_\_

Storm Door \_\_\_\_\_  
Other \_\_\_\_\_

AWNING \_\_\_\_\_

Description & Specifications:

Use other side for sketch or submit separate page with plans.

Work to be done by: \_\_\_\_\_

If work is done by a contractor or resident, they must be approved by registering with the Manager. Plans must be approved by the Architectural Control Committee and the Council. As part of the approval, the contractor must submit an insurance certificate of liability **BEFORE** work commences.

As the Owner of Unit # \_\_\_\_\_, I/We agree to be totally responsible for the entire installation, maintenance and upkeep (replacement, insurance, etc.) of the addition requested above (if approved). This agreement will be made part of any Agreement of Sale that I/We may enter into on the above mentioned unit.

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

<b>COMMITTEE RECOMMENDATION &amp; DATE:</b>
Approved: .....
Disapproved: .....

<b>COUNCIL DISPOSITION &amp; DATE:</b>
Approved: .....
Disapproved: .....

PHOTOCOPY RETURNED TO HOME OWNER—Date: .....

FINAL COMMITTEE INSPECTION—Approval: ..... Date: .....

**PLEASE MAIL TO MANAGEMENT OFFICE**