

INVERNESS VILLAGE HOMEOWNERS ASSOCIATION

APPLICATION FOR ARCHITECTURAL MODIFICATION

**Exhibit A**

(Required for Patio Enclosures, Railings, Ramps, and for any exterior modification, change, or addition that does not have a specific form, Exhibits B through E.)

Homeowner: \_\_\_\_\_

Unit # \_\_\_\_\_ Telephone \_\_\_\_\_ Date \_\_\_\_\_

*Recommendation by the Architectural Committee and approval by the Village Council must be obtained in advance for all proposed changes or additions to the exterior of the residential buildings.*

The homeowner must have the contractor provide a signed Contractor's Acknowledgement of Responsibility (Exhibit H, in Section 10) and a certificate of liability insurance as part of the approval process. If required, a building permit must be obtained from East Goshen Township.

Please provide the following description and specifications for the project:

1. A concise description of the proposed changes in relation to the existing structure.
2. Approximate date of completion
3. A set of plans and specifications
  - Plans should include all elevations and a plan view plus typical sections
  - Scale of plans:  $\frac{1}{4}'' = 1'$
  - Scale of sections:  $\frac{1}{2}'' = 1'$
  - Plans must include all electrical plumbing, heating, ventilation, and air conditioning details.
  - Specifications must include descriptive literature and brochures on all mechanical, electrical and plumbing items.

**PLEASE NOTE**

- Design and construction must match and conform to the existing Inverness Village buildings.
- The Architectural Committee and Council have 60 days from the date of receipt to recommend or reject this request.
- Once approved, any changes or modifications must also be approved.
- No work may be started before notice of approval is received.
- The contractor will keep all vehicles and equipment on pave areas within the Village, unless special permission is obtained from the Managing Agent.

If a dumpster is needed, the homeowner is responsible to comply with the requirements in Section 4.